

State of California  
Department of Public Health  
Division of Communicable Disease Control  
Electronic Laboratory Reporting (ELR)  
**RFP # 07-65624**

**ADDENDUM # 4: 08/03/2007**

**Change Listing**

This document contains the fourteen (14) changes to the ELR RFP #07-65624 included in the Addendum #4, dated 08/03/2007.

**CHANGE 1: 1.4 Procurement Official, page 6**

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**OLD**

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California Department of Public Health  
Information Technology Services Division  
Project Management Office  
MS 6200, 173.3.240  
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Sacramento, CA 95899-7413  
Phone (916) 440-7329, FAX (916) 440-7069  
Email: [Scott.Paterson@cdph.ca.gov](mailto:Scott.Paterson@cdph.ca.gov)

**NEW**

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1615 Capitol Avenue  
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**CHANGE 2: 1.7 Financial Responsibility Information, paragraph 1, page 8**

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**OLD**

Bidders responding to this RFP must demonstrate financial stability and capability to fulfill the obligations of this RFP. In addition to submitting the Statement of Experience and Financial Condition (**Exhibit 1-B**), financial statements for the last five (5) fiscal years along with additional supporting documentation are required to be submitted with the Letter of Intent to Bid...

**NEW**

Bidders responding to this RFP must demonstrate financial stability and capability to fulfill the obligations of this RFP. In addition to submitting the Statement of Experience and Financial Condition (**Exhibit 1-B**), financial statements for the last five (5) fiscal years along with additional supporting documentation ~~are required to~~ may be submitted with the Letter of Intent to Bid. If these documents are not submitted with the Letter of Intent to Bid, then they are required to be submitted with the Final Proposal as described in Section 8.4.1. ...

**CHANGE 3: Section 1.8, Confidentiality, paragraph 1, page 8 - 9**

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**OLD**

To preserve the integrity of the security and confidentiality measures integrated into the State's automated information systems, each Bidder is required to sign the Confidentiality Statement attached as **Exhibit 1-C** and submit it with the Letter of Intent to Bid by the date specified in Section 1.5 Key Action Dates....

**NEW**

To preserve the integrity of the security and confidentiality measures integrated into the State's automated information systems, each Bidder is required to sign the Confidentiality Statement attached as **Exhibit 1-C** and submit it with the Final Proposal as ~~with the Letter of Intent to Bid by the date specified in Section 1.5 Key Action Dates ....~~

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**CHANGE 4: Section 8.2, Submission of Intention to Bid, page 73**

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**OLD**

As outlined in **Section 1: Introduction** of this RFP, when a Bidder submits their intent to submit a proposal to this RFP they must provide the following:

- Exhibit 1-A: Letter of Intention to Bid (for both Web-CMR and ELR RFPs)
- Exhibit 1-B: Statement of Experience and Financial Conditions
- Supporting Financial Documentation
- Exhibit 1-C: Signed Confidentiality Agreement

**NEW**

As outlined in **Section 1: Introduction** of this RFP, when a Bidder submits their intent to submit a proposal to this RFP they must provide the following: Exhibit 1-A: Letter of Intention to Bid (for both Web-CMR and ELR RFPs).

- ~~Exhibit 1-A: Letter of Intention to Bid (for both Web-CMR and ELR RFPs)~~
- ~~Exhibit 1-B: Statement of Experience and Financial Conditions~~
- ~~Supporting Financial Documentation~~
- ~~Exhibit 1-C: Signed Confidentiality Agreement~~

Exhibit 1-B: Statement of Experience and Financial Conditions, Supporting Financial Documentation, and Exhibit 1-C: Signed Confidentiality Agreement must be submitted with the Final Proposal as specified in Section 8.4, and as outlined in Section 1.5 Key Action Dates. These documents may be submitted with the Letter of Intention to Bid. If these documents are submitted with the Letter of Intent to Bid, that submission will meet the requirements of Section 8.4 if the documents are complete and represent the most current information available about the Bidder.

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**CHANGE 5: 8.4.1 Volume 1: Response to Requirements, pages 73-74**

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**OLD**

**8.4.1 Volume 1: Response to Requirements  
(3 hard and 3 electronic copies of entire Volume)**

- Signed Cover Letter to Proposal
- Executive Summary of Proposal
- Response to Section 5: Administrative Requirements to include:
  - Exhibit 5-A: Administrative Requirements Response Matrix
  - Evidence of Workers' Compensation Insurance
  - Letter of Bondability (percentage of overall bid *only*)
  - Exhibit 5-B: Vendor Certification Form
  - Exhibit 5-C: Vendor Experience Form
  - Exhibit 5-D: Customer Reference List
  - Project Team Organization Chart
  - Resumes of principal personnel
  - References for principal personnel
  - Description of roles and responsibilities for Project Team members
  - Exhibit 5-E: Project Team Experience Matrix
  - Exhibit 5-F: Proposed Subcontractor List
  - Resumes of proposed subcontractors
  - References for proposed subcontractors
  - Payee Data Record

**NEW**

**8.4.1 Volume 1: Response to Requirements  
(3 hard and 3 electronic copies of entire Volume)**

- Signed Cover Letter to Proposal
- Executive Summary of Proposal
- Exhibit 1-B: Statement of Experience and Financial Conditions as described in Section 1.7, if not submitted with Letter of Intent to Bid. If Exhibit 1-B is submitted with the Letter of Intent to Bid, that submission will meet this requirement if that document is complete and represents the most current information available about the Bidder.
- Supporting Financial Documentation as described in Section 1.7, if not submitted with Letter of Intent to bid. If the Supporting Financial Documentation is submitted with the Letter of Intent to Bid, that submission will meet this requirement if the documents are complete and represent the most current information available about the Bidder.
- Exhibit 1-C: Signed Confidentiality Agreement as described in Section 1.8, if not submitted with Letter of Intent to Bid. If Exhibit 1-C is submitted with the Letter of Intent to Bid, that submission will meet this requirement if that document is complete and represent the most current information available about the Bidder.
- Response to Section 5: Administrative Requirements to include:
  - Exhibit 5-A: Administrative Requirements Response Matrix
  - Evidence of Workers' Compensation Insurance
  - Letter of Bondability (percentage of overall bid *only*)
  - Exhibit 5-B: Vendor Certification Form
  - Exhibit 5-C: Vendor Experience Form
  - Exhibit 5-D: Customer Reference List
  - Project Team Organization Chart
  - Resumes of principal personnel

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- References for principal personnel
- Description of roles and responsibilities for Project Team members
- Exhibit 5-E: Project Team Experience Matrix
- Exhibit 5-F: Proposed Subcontractor List
- Resumes of proposed subcontractors
- References for proposed subcontractors
- Payee Data Record

**CHANGE 6: 9.5.3.1 Financial Stability (300), paragraph 1, page 77**

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***OLD***

The Statement of Experience and Financial Condition (**Exhibit 1-B**) and financial statements for the last five (5) fiscal years ended, submitted as part of the Intent to Bid package will be reviewed to determine financial stability.

***NEW***

The Statement of Experience and Financial Condition (**Exhibit 1-B**) and financial statements for the last five (5) fiscal years ended, submitted either as part of the Intent to Bid package or with the Final Proposal will be reviewed to determine financial stability.

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**CHANGE 7: Appendix C, ELR Model Contract, Standard Agreement (STD 213), Section 4**

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**OLD**

4	The parties agree to comply with the terms and conditions of the following Attachments, which are by this reference made a part of this Agreement.	
	Attachment 1 – Statement of Work	X pages
	Attachment 2 – Information Technology General Provisions (GSPD 401 IT)	10 pages
	Attachment 3 – Information Technology Purchase Special Provisions	2 pages
	Attachment 4 – Information Technology Maintenance Special Provisions	5 pages
	Attachment 5 – Information Technology Software License Special Provisions	3 pages
	Attachment 6 – Information Technology Personal Services Special Provisions	5 pages
	Attachment 7 – Agency Special Provisions	10 pages
	Attachment 8 – IT Federal Terms and Conditions	10 pages
	Attachment 9 – HIPAA Business Associate Attachment	7 pages

**NEW**


4	The parties agree to comply with the terms and conditions of the following Attachments, which are by this reference made a part of this Agreement.	
	Attachment 1 – Statement of Work	X pages
	Attachment 2 – Information Technology General Provisions (GSPD 401 IT), <u>Notwithstanding Provision 44, which shall not apply</u>	10 pages
	Attachment 3 – Information Technology Purchase Special Provisions	2 pages
	Attachment 4 – Information Technology Maintenance Special Provisions	5 pages
	Attachment 5 – Information Technology Software License Special Provisions	3 pages
	Attachment 6 – Information Technology Personal Services Special Provisions	5 pages
	Attachment 7 – Agency Special Provisions	10 pages
	Attachment 8 – IT Federal Terms and Conditions	10 pages
	Attachment 9 – HIPAA Business Associate Attachment	7 pages

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**CHANGE 8: Appendix C, ELR Model Contract, Standard Agreement (STD 213), State of California  
Signature Block**

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**OLD**

<b>STATE OF CALIFORNIA</b>	
AGENCY NAME	
California Department of Health Services	
BY (Authorized Signature) 	DATE SIGNED (Do not type)
PRINTED NAME AND TITLE OF PERSON SIGNING	
Allan Chinn, Chief, Contracts and Purchasing Services Section	
ADDRESS	
1501 Capitol Avenue, Room 71.2101, MS 1403, P.O. Box 997413, Sacramento, CA 95899-7413	

**NEW**

<b>STATE OF CALIFORNIA</b>	
AGENCY NAME	
<del>California Department of Health Services</del> California Department of Public Health	
BY (Authorized Signature) 	DATE SIGNED (Do not type)
PRINTED NAME AND TITLE OF PERSON SIGNING	
Allan Chinn, Chief, Contracts and Purchasing Services Section	
ADDRESS	
1501 Capitol Avenue, Room 71.2101, MS 1403, P.O. Box 997413, Sacramento, CA 95899-7413	

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***CHANGE 9: Appendix C, ELR Model Contract, Attachment 2, IT General Provisions***

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**OLD**

*This section of the Contract provides the Bidder with the General Provisions of the Contract for the State of California. These are general provisions that the Bidder will agree to upon entering into a contract with the State of California for the ELR Project.*

The Information Technology General Provisions dated 6/21/2006 are incorporated into this contract. Information Technology General Terms and Conditions may be viewed at the following Web Site:

[http://www.documents.dgs.ca.gov/pd/modellang/ITGP%20June%202006%20\(Final\)1.pdf](http://www.documents.dgs.ca.gov/pd/modellang/ITGP%20June%202006%20(Final)1.pdf)

**NEW**

*This section of the Contract provides the Bidder with the General Provisions of the Contract for the State of California. These are general provisions notwithstanding Provision 44, which shall not apply that the Bidder will agree to upon entering into a contract with the State of California for the ELR Project.*

The Information Technology General Provisions dated 6/21/2006 are incorporated into this contract. Information Technology General Terms and Conditions may be viewed at the following Web Site:

[http://www.documents.dgs.ca.gov/pd/modellang/ITGP%20June%202006%20\(Final\)1.pdf](http://www.documents.dgs.ca.gov/pd/modellang/ITGP%20June%202006%20(Final)1.pdf)

***CHANGE 10: Appendix C, ELR Model Contract, Attachment 9, HIPAA Business Associate Attachment, Section I – High Risk Recitals, item B***

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**OLD**

- B. The California Department of Health Services (“CDPH”) wishes to disclose to Business Associate certain information pursuant to the terms of this Agreement, some of which may constitute Protected Health Information (“PHI”).

**NEW**

- B. The California Department of ~~Health Services~~ Public Health (“CDPH”) wishes to disclose to Business Associate certain information pursuant to the terms of this Agreement, some of which may constitute Protected Health Information (“PHI”).

***CHANGE 11: Appendix C, ELR Model Contract, footer***

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**OLD**

California Department of Public Health  
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**NEW**

California Department of Public Health  
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**CHANGE 12: *Appendix C, ELR Model Contract, Attachment 1, Statement of Work, header***

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**OLD**

Contractor's Name  
07-65623

**NEW**

Contractor's Name  
~~07-65623~~  
07-65624

**CHANGE 13: *Appendix C, ELR Model Contract, Attachment 9, HIPAA Business Associate Attachment, header***

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**OLD**

Appendix C: ELR Model Contract  
Attachment 9: HIPPA\_Business Associate Attachment

Contractor's Name  
07-65623

**NEW**

Appendix C: ELR Model Contract  
Attachment 9: ~~HIPPA~~ HIPAA Business Associate Attachment

Contractor's Name  
~~07-65623~~  
07-65624

**CHANGE 14: *Appendix C, ELR Model Contract, Attachment 9, HIPAA Business Associate Attachment, title***

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**OLD**

**HIPPA BUSINESS ASSOCIATE ATTACHMENT**

**NEW**

**HIPPA HIPAA BUSINESS ASSOCIATE ATTACHMENT**